



Agenda Briefing

Date of Meeting: January 7, 2020

Responsible Department: Economic Development

Presenter: Paul Chavez, Director of Economic Development

Briefing Prepared By: Pat Patel, EDC/Planning Administrative Asst

Strategic Focus Area: Economic Growth

General Information / Subject:

Addendum 2019-1 for KIWO, located at 1929 Marvin Circle, request for a project extension to move their emulsions manufacturing operations to the City of Seabrook by December 1, 2020. The EDC approved the extension at the December 12, 2019 meeting.

Executive Summary / Background:

Addendum 2019-1 for KIWO, located at 1929 Marvin Circle, request for a project extension to move their emulsions manufacturing operations to the City of Seabrook by December 1, 2020. The EDC approved the extension at the December 12, 2019 meeting.

All requests must be submitted to the City Secretary's Office no later than 12:00 p.m. on the Monday, one week prior to the regular Tuesday Council Meeting. All required attachments are to be submitted with the request. Incomplete items cannot be placed on the agenda.

Funding / Fiscal Information:

Account Number: 707-5620 Community Development Incentives

Amount Budgeted: 84,209.40

Amount Requested / Required:

Funding Source (if not budgeted):

Supporting Materials Attached:



Prior Action / Review by Council, Boards, Commissions:

The EDC Board approved the extension at the December 12, 2019 meeting.

Staff Recommendation:

To approve the Addendum 2019-1 for KIWO for project extension until December 1, 2020.

REVIEWED BY: (as appropriate)


City Manager



Deputy CM

Finance

HR

IT



PD

Emer Svcs

City Sec

EDC

Bldg



PW

Court

Visitor Relations

**APPROVED BY:
(as appropriate)**

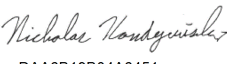
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Preparer or Department Director

12/17/2019

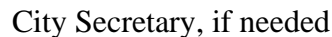
Date

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Building Official, if needed

12/18/2019

Date

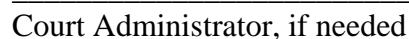


City Secretary, if needed

Date

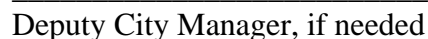

Community and Visitor Relations Director
if needed

Date



Court Administrator, if needed

Date



Deputy City Manager, if needed

Date

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EDC Director, if needed

12/17/2019

Date

Emergency Services Director, if needed

Date

DocuSigned by:

Michael Gibbs

DAE0009BB7004D9

Finance Director, if needed

12/17/2019

Date

HR Director, if needed

Date

IT Director, if needed

Date

Police Chief, if needed

Date

Public Works Director, if needed

Date

DocuSigned by:

Gayle Cook

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City Manager

12/17/2019

Date